





















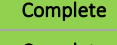

2023/2024		Initiative	Overseeing Shire Staff	 Status	% Complete	Comments
x	1	A Distinct BT Brand				
x	1.1.1	Creation of a Corporate 'Style Guide' that is expanded to include physical features (E.g. unique signage, paving colours, street signs, signage, bin surrounds, etc) of both town sites and our unique rural areas, to encapsulate the different characteristics of communities within Shire BT.	Karen Callaghan - Chief Executive Officer	On Target	40%	EXA has commenced first draft. Once more content has been added, take to SMT and Council for adoption.
X	1.1.4	Establish a Social Media theme and style/branding consistency	Pam Hull - Strategic Support & Projects Officer	Complete	100%	Facebook post template designed and in use
X	1.2.1	Big sky thinking forum, facilitated	Pam Hull - Strategic Support & Projects Officer	Below Target		Informal discussions with community members. To follow up.
X	1.2.2	Establish a Shire BT Innovation Committee. Possible fit with Beautification Team (3.4.1)	Pam Hull - Strategic Support & Projects Officer	Below Target		Not yet commenced
X	1.3.1	Creation of a monthly BT storytelling collection and promotion of local legends or legendary stories. Details to include:	Karen Callaghan - Chief Executive Officer	On Target	50%	Design from Market Creations has been received. To commence as soon as content can be sourced.
x		· Half page spot in the <i>Topics</i> , with a name to assist the promotion and referencing within the community;	Karen Callaghan - Chief Executive Officer		50%	
x		· Shire to commence input of stories with the goal to be community driven.	Karen Callaghan - Chief Executive Officer		50%	
X	1.3.2	Cataloguing of above for historical referencing and possibly a book to be published, website or calendar to further spread the message.	Karen Callaghan - Chief Executive Officer	On Target	5%	
X	1.3.3	Liaise with Tambellup Corner Shop Museum and Broomehill Heritage Group for content and storytelling ideas.	Karen Callaghan - Chief Executive Officer	Below Target	10%	
X	1.4.1	Be an active partner in regional groups such as:	Karen Callaghan - Chief Executive Officer	Complete	Ongoing	
x		· Great Southern Treasures	Karen Callaghan - Chief Executive Officer		Ongoing	CEO attended strategic planning day - new MOU and service level agreement in the process of being signed. CEO regularly attends meetings.
x		· Southern Link VROC.	Karen Callaghan - Chief Executive Officer		Ongoing	CEO attending ongoing strategic planning days to set the strategic direction and prioritisation of key objectives for the VROC to address for the region.
X	1.4.2	Continue to support Great Southern Treasures/regional tourism organisations.	Karen Callaghan - Chief Executive Officer	Complete	Ongoing	CEO attended strategic planning day - new MOU and service level agreement in the process of being signed. CEO regularly attends meetings.
X	1.4.3	Progress the installation of trails interpretative and directional signage in conjunction with Great Southern Regional Trail branding	Pam Hull - Strategic Support & Projects Officer	On Target	20%	Working with Outdoors Great Southern. Development of Trails Master Plan has commenced, this will identify where signage improvements are required.
X	1.4.4	Positively promote all events, development and happenings in the Shire to actively get the Shire's name promoted	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	
X	2.1.1	Adoption by the Council of the Tambellup Youth Precinct Master Plan	Pam Hull - Strategic Support & Projects Officer	Complete	100%	Adopted at the September 2023 OCM.
X	2.1.2	Construct of stage 1 of the Tambellup Youth Precinct Master Plan	Pam Hull - Strategic Support & Projects Officer	Below Target	5%	Site has been surveyed. A second transportable building has been secured, available in April 2024. Fee proposal accepted from H&H for detailed design plans to be progressed, with consideration to planning, building approval requirements. Ongoing.


2023/2024		Initiative	Overseeing Shire Staff	 Status	% Complete	Comments
X	2.1.4	Develop partnerships that enable the youth worker program to be continued and enhanced in consultation with community (funding)	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Arrangement with AYSA for provision of Youth Worker outreach to be reviewed in 2024.
X	2.1.5	Support CRC in delivery of Youth Support Programs	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Promotion of youth and community events through FB, website events module
X	2.1.7	Support organisations and individuals to develop and deliver wellbeing programs to the community (e.g. Active Farmers, OFFFL, Seniors)	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
X	2.1.8	Formalise a program/calendar of activities available within the community, whether structured or informal, and promote.	Pam Hull - Strategic Support & Projects Officer	On Target	50%	All events listed in Topics are promoted on website event calendar and social media
X	2.1.9	Enhance community awareness of high-threat emergency periods by utilising Shire communication channels to share DFES messaging	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Promotions include Bushfire-Stay Prepared, Harvest Bans, Total Fire Bans, Prohibited and Restricted Busing Periods
X	2.1.12	Promote key health programs, e.g. vaccination programs, screening services for early intervention of key health issues such as cervical, skin & breast cancer, mental health programs.	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Promoted Ngala Parenting Program, WACHS HEAL program
X	2.1.13	Partner with external agencies to provide community education to reduce the consumption of alcohol, tobacco and other drugs in the community.	Karen Callaghan - Chief Executive Officer	Below Target	10%	CEO attended the District Health Advisory Council to build relationships in the region and identify opportunities to partner with related organisations.
X	2.1.14	Ensure all Shire premises, facilities and workplaces are smoke free places, by adopting a Council Policy, installing appropriate signage and community education.	Peter Vlahov - Manager of Works	On Target	5%	New signage at TA depot
X	2.1.15	Provide environmental health protection by reducing the incidence and community spread of infectious disease through managing the built environment, potable water sampling and vector control.	Peter Vlahov - Manager of Works	On Target	Ongoing	Mosquito control training undertaken, baiting of pools at Jam Creek and the Gordon River. Trapping and identification of mosquitoes commenced, mapping of water pooling areas completed for treatment consideration.
X	2.1.16	Participate in the WALGA Roadwise program to provide education and awareness about safe road use and driver behaviour, to reduce the risks and impacts of road trauma.	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Liaised with Roadwise Great Southern Officer - program has changed and focus at LG level is now on best practice to road safety actions. Council determined to participate in the Roadwise Councils Program (Septemebr 2023 OCM)
X	2.2.5	Create a <i>Youth Engagement Strategy</i> , inclusive of new idea generation and communication frameworks (e.g. Youth Advisory Council) and programs that address essential life skills for all, such as obtaining drivers licenses.	Karen Callaghan - Chief Executive Officer	Below Target	1%	Funds in the 2023/24 budget
X	2.2.6	Create an annual events that recognises the contributions made in a small community, such as volunteer recognition / training day / community giving day / community member recognition.	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
x	2.3.1	Establish guidelines and Council adoption. Liaise with similar local community funding providers and establish grant assessment panel.	Kay Squibb - Manager Finance & Admin	Below Target		Guidelines to be drafted
X	3.1.1	Make changes to every day Shire BT organisational processes that represent and recognise our First Nations people.	Karen Callaghan - Chief Executive Officer	Below Target	1%	
X	3.1.5	Actively engage with the Community to ensure diversity of representation on the Council and Shire staff.	Karen Callaghan - Chief Executive Officer	On Target	Ongoing	Interest was sought within the Tambellup Indigenous Community for Councillor nominations but none were received. One new female Councillor. High staff diversity achieved.


2023/2024		Initiative	Overseeing Shire Staff	 Status	% Complete	Comments
X	3.2.1	Review Municipal Heritage Inventories from Shires (pre-amalgamation) into one unified Shire BT Heritage List.	Pam Hull - Strategic Support & Projects Officer	Complete	100%	Local Heritage Survey and List adopted December 2023 OCM. Local Planning Policy - Heritage Places adopted at March 2024 OCM
X	3.2.4	Ensure all physical heritage locations are accessible and well sign posted, by establishing a hierarchy of sites and facility needs (e.g. parking, water, pathways, toilets, indigenous significance, signage, directional signs, wayfinding markers etc).	Karen Callaghan - Chief Executive Officer	Below Target	5%	Site hierarchy and facility audit register established.
X	3.2.5	Council adoption of a master plan for all Cemeteries in the Shire.	Peter Vlahov - Manager of Works	Complete	100%	Tambellup adopted. Broomehill adopted October 2023
X	3.2.6	Implement an electronic cemetery administration system and install map and directional signage at all cemeteries	Pam Hull - Strategic Support & Projects Officer	On Target	95%	Cemetery systems are live, website to be updated with links. Cemetery surveys underway, will need to order signs for the 3 cemeteries.
x	3.2.9	Commission a report/obtain qualified advice on the integrity of the roof of the Tambellup Memorial Hall. Implement recommended actions.	Peter Vlahov - Manager of Works	On Target	60%	Council has adopted recommendations for repairs - December 2023 OCM. Re-roofing is underway.
X	3.3.1	Through initiatives 1.1, 1.3, 2.2 & 3.1, constantly:	Karen Callaghan - Chief Executive Officer	Below Target		
x		· Communicate Shire Values	Karen Callaghan - Chief Executive Officer		1%	New banners will be purchased soon.
x		· Promote Council's Reconciliation Strategy; and	Karen Callaghan - Chief Executive Officer		1%	Strategy does not yet exist.
x		· Tell stories via local media of community groups working together.	Karen Callaghan - Chief Executive Officer		1%	
X	3.4.1	Establishment Beautification Team (refer 9.2)	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
X	3.4.4	Establish the Annual Shire BT Christmas light competition	Karen Callaghan - Chief Executive Officer	Complete	100%	Christmas Lights competition organised and delivered.
X	3.4.6	Establish the Annual Christmas Rural Gate decoration competition.	Karen Callaghan - Chief Executive Officer	Complete	100%	Decorated farm gate competition delivered in conjunction with Christmas Lights competition
X	3.4.7	Sealing and kerbing of all streets within both town sites	Peter Vlahov - Manager of Works	Complete	100%	Crawford St East and West, Donald, Bridge, Nelson and Chillicup Sts sealed. Kerbing repairs completed where required.
X	3.4.8	Adoption by the Council of a 10 year Footpath Plan that incorporates:	Peter Vlahov - Manager of Works	On Target	10%	Footpath plan is in development
X		· the existing town site Bike Plans (x2);	Peter Vlahov - Manager of Works		10%	Will be part of the 10 year road program
X		· Department of Transport's Cycling Strategy 2050	Peter Vlahov - Manager of Works		10%	Will be part of the 10 year road program
X		· Coloured footpaths, novelty items or way finding measures to promote and direct pedestrians to trails, attractions, facilities and services (in conjunction with Beautification Team).	Peter Vlahov - Manager of Works		10%	Will be part of the 10 year road program
X	3.5.2	Support Bloom Festival by coordinating events, or assisting community groups to stage events.	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Research idea and liaise with community organisations to incorporate existing local events into Bloom.
X	3.5.3	Support existing groups to develop and deliver alternative activities.	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	Research idea and liaise with community organisations to incorporate existing local events into Bloom.
X	4.1.1	Assist the Broomehill Village Cooperative in the reopening of the Imperial Hotel and preservation of the building for the future of the town.	Karen Callaghan - Chief Executive Officer	On Target	Ongoing	CEO attending monthly board meetings and assisting with project management
X	4.1.3	Launch and promotion of an on-line caravan park booking system for Broomehill.	Kay Squibb - Manager Finance & Admin	Complete	100%	System launched, promoted on the Shire website

2023/2024		Initiative	Overseeing Shire Staff	 Status	% Complete	Comments
X	4.1.4	Develop master plan for the Broomehill Caravan Park showing future cabin locations	Karen Callaghan - Chief Executive Officer	Complete	100%	Adopted by the Council in June 2023.
X	4.2.1	Move the Tambellup RV rest area to the site of the old bowling green.	Karen Callaghan - Chief Executive Officer	On Target	20%	Design completed. Will occur when construction starts on 1a.
X	4.2.2	Tambellup Caravan Park – Construction of Stage 1(a)	Karen Callaghan - Chief Executive Officer	On Target	20%	Detailed design of power, sewer and water currently being finalised.
X	4.3.1	Undertake a review of the Shire's 2018 House & Land Strategy.	Karen Callaghan - Chief Executive Officer	Complete	100%	House and Land Strategy reviewed and adopted by the Council at the December 2023 OCM.
X	4.3.2	Actively promote and market the sale of land at the Broomehill 'University' block	Karen Callaghan - Chief Executive Officer	On Target	1%	To commence - see 4.3.1
X	4.4.3	Be an active partner in possible Great Southern Housing Initiative stage 2.	Karen Callaghan - Chief Executive Officer	On Target	Ongoing	Initial meeting has occurred. Business case is being developed. 2 to 3 year process.
X	5.1.1	Undertake an analysis of mobile and internet black spots in the Shire.	Kay Squibb - Manager Finance & Admin	On Target	80%	Community consultation complete. Write to GSDC.
X	5.1.2	In conjunction with the GSDC, lobby for additional communication towers in the Shire to minimise black spots.	Kay Squibb - Manager Finance & Admin	On Target	30%	Tower priorities given to GSDC Dec 22
X	5.2.1	Undertake a needs analysis of business (trade) vacancies in the Shire	Karen Callaghan - Chief Executive Officer	Below Target	1%	Not commenced
X	5.2.3	Assist the BEC to have certainty of land tenure	Karen Callaghan - Chief Executive Officer	On Target	90%	Lobbying of Dept of Land to assist process. BEC just needs to do paperwork through Taylor, Nott & Molinari.
X	5.3.1	Support existing businesses through an active 'shop-local' Shire BT purchasing process. (see also 6.3.3)	Karen Callaghan - Chief Executive Officer	Below Target	10%	First discussion with Deli occurred 18/7/23.
x		- Meet with local businesses to identify opportunities for expanded range and increased local spending;	Karen Callaghan - Chief Executive Officer		10%	Not commenced
x		- Accurately map the local spend in the previous two financial years and in future financial years as a measure of success.	Kay Squibb - Manager Finance & Admin			Not commenced
X	5.3.2	Actively support the Tambellup and Broomehill Cooperatives (& other community groups such as the CRC) in innovative and resourceful ways to ensure the future success of our towns.	Karen Callaghan - Chief Executive Officer	On Target	Ongoing	CEO attending BHVC monthly board meetings and has initiated the commencement of monthly meetings with Tambellup CRC. CEO also regularly liaising with the Tambellup Cropping Group to identify opportunities for town enhancement.
X	5.3.3	Grow our online business directory to include all products that can be purchased locally and liaise with community groups for inclusion in new resident information packs (see also 6.1.3).	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
X	5.3.5	Maintain food standards through surveillance of food outlets and communication of food recalls to the wider community.	Karen Callaghan - Chief Executive Officer	On Target	Ongoing	
X	5.4.2	Support and encourage Shire staff and elected members in the provision of 5.4.1 through a formal Shire Policy.	Karen Callaghan - Chief Executive Officer	Below Target	1%	Not commenced
X	6.1.1	Adoption by the Council of an Economic Development Strategy, addressing items 6.1 to 6.4.	Karen Callaghan - Chief Executive Officer	Below Target	1%	In 2023/24 Budget. First quote received in October.
X	6.1.2	Adoption of a 'Roads Hierarchy' to ensure the transport task for a highly productive and responsive agricultural community is met.	Peter Vlahov - Manager of Works	Complete	100%	Adopted at the April OCM
X	6.1.3	Audit of local trades and promotion of what is available (see 5.3.3)	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
x	6.2.2	Research possibility of local organisations supplying all Shire BT mulch, wood chips, seedlings and plants. Shire BT to assist in the supply of raw materials such as green waste and possible licensing requirements.	Peter Vlahov - Manager of Works	Below Target		Not commenced

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x	6.2.3	Accurately map the local spend in the previous two financial years and in future financial years as a measure of success.	Kay Squibb - Manager Finance & Admin	Below Target		Not commenced
X	6.3.1	Review Information Signage across the Shire (build and promote the brands of our towns)	Karen Callaghan - Chief Executive Officer	On Target	15%	TA Info Bay needs updating and modernising. Gordon River Plan adopted Novemebr 2023 OCM. Tambellup Railway Precinct in Community Consultation - ends 31 January 2024. Broomehill Holland Track start point completed. Draft style guide commenced (see 1.1.1)
X	6.3.3	Support existing businesses through an active 'shop-local' Shire BT purchasing process. (see also 5.3.1)	Karen Callaghan - Chief Executive Officer	On Target	10%	First discussion with Deli occurred 18/7/23.
X	6.4.1	Support existing businesses through innovative methods for Shire support to ensure their continuation and the basic provision of service for both visitors and local residents.	Karen Callaghan - Chief Executive Officer	On Target	10%	First discussion with Deli occurred 18/7/23.
X	6.4.2	Advocate for the identification and release of light industrial and/or commercial land in the Shire	Karen Callaghan - Chief Executive Officer	On Target	5%	Housing and Land Strategy recommendation. Refer also to 6.4.5
X	6.4.3	Create in the short term, increased office accommodation options for the Shire to enable the hosting of regional positions. This to be completed in conjunction with housing accommodation options.	Karen Callaghan - Chief Executive Officer	Below Target	1%	Not commenced.
X	6.4.5	Amalgamation of the two Town Planning Scheme's into a new Local Planning Scheme with a "can-do" approach to value adding development.	Karen Callaghan - Chief Executive Officer	On Target	20%	Phil Shephard is progressing.
X	7.1.1	Adopt a plan for the Gordon River weir area clearly showing upgrades to the site and integration with trails, including:	Peter Vlahov - Manager of Works	Complete	100%	Gordon River Facilities Plan adopted at the November 2023 OCM
x		· BBQ stand;				
x		· Grasslands;				
x		· Toilets;				
x		· Street Furniture;				
x		· Children play Facilities;				
x		· Signage; and				
x		· Storytelling of its historical significance.				
X	7.1.6	Investigate the construction of a pedestrian bridge on Tambellup West road.	Peter Vlahov - Manager of Works	On Target	10%	Discussions with Main Roads.
X	7.3.2	Prepare master plan for the Boot Rock Reserve area, clearly defining:	Peter Vlahov - Manager of Works	On Target	5%	To consider outcomes from 'Bobtail Yorn Trail' consultation by Outdoors Great Southern
x		· Parking;				
x		· Trail;				
x		· Signage;				
x		· Fencing and other infrastructure.				
x		Incorporate BRRMP (refer 7.3.1) into this master plan.				
X	8.1.1	Implement the components of the Broomehill Heritage Precinct 5 Year Plan, making this location a people friendly essential stop for both visitors and locals.	Karen Callaghan - Chief Executive Officer	On Target	90%	Most components of the plan have been implemented.
X	8.1.2	Actively promote the Horsepower Highway and the Holland Track and Broomehill's integral location as the "must do" start of both attractions (See also 6.3.4.)	Karen Callaghan - Chief Executive Officer	On Target	20%	New (brown directional) signage ready to be installed. HTSP now completed. Novelty social media photo opportunity (as per BHP 5 yr Plan) needs to be developed.

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X	8.1.3	Undertake townscape planning with extensive community consultation, incorporating:	Karen Callaghan - Chief Executive Officer		30%	Commenced
x		· Banner poles;	Karen Callaghan - Chief Executive Officer		100%	New banner poles installed December 2023, banners ordered and flying
x		· Deciduous street trees, including in centre of road in India St (opposite Henry Jones)	Karen Callaghan - Chief Executive Officer			Not commenced
x		· Entry statement upgrade or replacement; and	Karen Callaghan - Chief Executive Officer			Not commenced
x		· Extend new paving selection around the town centre	Karen Callaghan - Chief Executive Officer		100%	Journal St paving completed (both sides to India St)
X	8.2.1	Undertake townscape planning with extensive community consultation, including banner poles, deciduous street trees and facilities to encourage community use. (see also 1.1.2)	Karen Callaghan - Chief Executive Officer		70%	Community feedback and plans brought to March 2024 OCM. Detailed design and costings now being undertaken by H+H Architects and will be brought back to the Council for endorsement.
X	8.2.4	Create a pedestrian link along Crowden Street between the railway precinct and recreation ground through improved footpaths and installation of street trees.	Peter Vlahov - Manager of Works		20%	Proposal endorsed at December 2023 OCM.
X	9.1.1	Adoption by the Council of a Shire BT Trails Master Plan, linking intrinsically with the Great Southern Trails Master Plan	Pam Hull - Strategic Support & Projects Officer		75%	Draft plan received - to be reviewed by staff and feedback provided to consultant.
X	9.1.3	Review Tambellup Heritage Trail Information signage.	Pam Hull - Strategic Support & Projects Officer		30%	Outdoors Great Southern are working on content for interpretive signs. Feedback on draft content and images has been provided.
X	9.2.2	Prepare a plan to establish community garden, community compost, worm farm and fruit trees for both towns.	Peter Vlahov - Manager of Works		5%	Not commenced
x	9.2.3	For Beautification Team (Refer to item 1.2.2 and 3.4.1)	Pam Hull - Strategic Support & Projects Officer			Not commenced
X	9.2.4	Ensure the ongoing viability of the operation and maintenance of the community run facilities in both towns as outlined in 9.2.2.	Peter Vlahov - Manager of Works			Not commenced
X	9.3.1	Council adoption of the first Shire BT Public Health Plan	Pam Hull - Strategic Support & Projects Officer		100%	Adopted OCM April 2023
X	9.3.2	Investigate Shire Web site events page becoming a community resource where organisations can promote their events.	Pam Hull - Strategic Support & Projects Officer		50%	Uploading events from Topics
X	9.3.4	To partner with Community to deliver Reconciliation Week and/or NAIDOC Week activities.	Pam Hull - Strategic Support & Projects Officer		Ongoing	Council support for NAIDOC netball carnival, hall hire waived for Elders lunch
X	9.3.5	Promote community participation in healthy lifestyle campaigns by raising awareness of the benefits of healthy eating and exercise e.g., LiveLighter.	Pam Hull - Strategic Support & Projects Officer			WACHS HEAL program promoted
X	9.3.6	Work with external agencies & stakeholders for the management of safe and accessible public events	Pam Hull - Strategic Support & Projects Officer		10%	Disability Access and Inclusion Committee established by Council - to advertise for community reps in the New Year and schedule first meeting.
X	9.3.7	Work with community organisations to encourage active participation in recreational activities for all ages, including children, young adults and seniors.	Pam Hull - Strategic Support & Projects Officer			Not commenced
X	10.1.1	Council to decide format of event, purpose and outcomes.	Karen Callaghan - Chief Executive Officer		100%	First two events held. Format will be continually refined.
X	10.1.2	Hold regular events, fine tuning based on previous event feedback.	Karen Callaghan - Chief Executive Officer		Ongoing	Next events being planned.

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X	10.2.1	See also 5.4, 2.3 and 2.1.	Karen Callaghan - Chief Executive Officer	Below Target	1%	Not commenced
X	10.3.1	Council adoption of a Waste Management Plan	Peter Vlahov - Manager of Works	Below Target		Not commenced
X	10.3.2	Council adoption of a Tambellup town site Drainage Plan	Peter Vlahov - Manager of Works	Below Target		Not commenced
X	10.3.3	Identification of energy efficiency improvements and installation of solar PV systems on Shire owned buildings that are major power consumers.	Karen Callaghan - Chief Executive Officer	On Target	80%	TA Pavillion solar panel installation scheduled for installation at the end of April 2024.
x	10.3.5	Working with community groups, installation of a containers for change location in both town sites to reduce landfill and littering and provide a funding stream for items 2.3, 3.4, 10.2 & 11.4.	Peter Vlahov - Manager of Works	Below Target		Not commenced
X	10.3.6	Becoming an active contributor to the Gillamii Centre.	Karen Callaghan - Chief Executive Officer	Complete	100%	Formalisation of three year financial contribution and partnership endorsed by the Council at the March 2024 OCM.
x	10.3.7	Continuation of Drum Muster and promotion of its benefits. Investigate possible relocation of the Tambellup Drum Muster depot to the refuse site.	Peter Vlahov - Manager of Works	On Target	5%	Identified a site at the tip.
X	10.3.8	Refer also to community gardens, worm farms and compost facility in item 2.1.1.	Peter Vlahov - Manager of Works	On Target		Youth precinct draft plans include provision for future community garden. Youth worker program and Shire support (sand, garden mix) for extension of community garden at Lythias Place.
X	10.4.1	Host an Administration Officer trainee in the Office	Kay Squibb - Manager Finance & Admin	Complete	100%	Current trainee has completed studies
X	10.4.2	Partner with local businesses and service providers to develop and implement an informal work experience program for local youth 18-25 years.	Pam Hull - Strategic Support & Projects Officer	Below Target		Not commenced
X	10.4.3	Partner with Local businesses and service providers to participate in high school work experience programs	Pam Hull - Strategic Support & Projects Officer	On Target	100%	Shire has hosted two Work Experience students 4-15 December 2023 (workshop, parks & gardens)
X	11.1.1	Undertake quarterly assessment of all Corporate Business Plan initiatives using a traffic light scoring system, and reporting these in a meaningful summary (showing highlights) to the community via the Topics, Facebook and Shire website.	Pam Hull - Strategic Support & Projects Officer	On Target	Ongoing	For April 2024 OCM
X	11.1.2	Undertake biennial Community Perceptions Survey (Community Scorecard)	Karen Callaghan - Chief Executive Officer	Complete	100%	Community Scorecard completed by Catalyse, report received December 2023 and circulated to Councillors and staff. Presentation by Catalyse undertaken at the March 2024 OCM.
X	11.2.1	Undertaking specific initiatives to improve meaning and understanding of the Shire's monthly financial reports.	Kay Squibb - Manager Finance & Admin	On Target	Ongoing	Monthly financial report template updated from July 2023, monitor for feedback from Councillors, staff and community
X	11.2.2	Regularly publish in the Topics "Did you know?"... segments to expand the community knowledge of Shire BT finances and organisational trends	Kay Squibb - Manager Finance & Admin	Below Target		Not commenced
X	11.3.1	Adoption of a Depot Master Plan for Broomehill & Tambellup Works Depot's to guide develop and upgrades at the Works Depot's.	Peter Vlahov - Manager of Works	On Target	50%	
X	11.3.4	Develop a timetable of "presentations" for toolbox and staff meetings (e.g. budget, strategic plan, Enterprise Bargaining Agreement, etc)	Karen Callaghan - Chief Executive Officer	On Target	15%	Timetable commenced
X	11.3.5	Workshop quarterly SCP performance with all staff.	Karen Callaghan - Chief Executive Officer	On Target	15%	Timetable commenced
x	11.4.1	(See also 10.3.5 - Working with community groups)	Peter Vlahov - Manager of Works	Below Target		Not commenced

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X	11.4.2	Refer also community grants process as outlined in 2.3.1	Kay Squibb - Manager Finance & Admin	Below Target		Guidelines to be drafted
X	12.1.1	Invite community input for data subject matter - possible subjects include number of facility hires, number of businesses registered in the Shire, volunteering levels, St Johns, Fire & Emergency Services, Police, flora and fauna sightings, etc.	Kay Squibb - Manager Finance & Admin	Below Target	Ongoing	Not commenced
X	12.2.1	Undertake a building assessment framework to prioritise Shire building assets for major maintenance and upgrade works.	Kay Squibb - Manager Finance & Admin	On Target	50%	Review existing 'building hierarchy' in Buildings Asset Management Plan
X	12.2.2	See also 12.1.1	Kay Squibb - Manager Finance & Admin	Below Target		Quarterly ShireBT data - March, June, Sept & December Topics
x	12.2.3	Create a regular feedback loop between the Shire and the community advising the results of data collection efforts (12.1 & 12.2) and community consultation undertaken (1.1.5).	Karen Callaghan - Chief Executive Officer	On Target	50%	Design from Market Creations has been received. To commence as soon as content can be sourced.
X	12.3.1	Incorporate promotion of community values into 1.3, 12.1, 12.2	Karen Callaghan - Chief Executive Officer	On Target	10%	New banners with community vision purchased.
X	12.3.2	Investigate Shire sponsored "Celebrating Achievements" page in Topics to ensure all good news stories get coverage.	Karen Callaghan - Chief Executive Officer	On Target	50%	Design from Market Creations has been received. To commence as soon as content can be sourced.
X	12.4.1	Council adoption of a Shire BT Information & Communications Technology Plan.	Kay Squibb - Manager Finance & Admin	Below Target		Not commenced
X	12.4.2	Actively promote on-line library resources such as Borrowbox, Libby, Kanopy and Overdrive.	Kay Squibb - Manager Finance & Admin	On Target	Ongoing	Links on Shire and CRC websites, monthly promotion in Topics
X	12.4.3	Define people friendly public spaces and ensure good Wi-Fi and device charging and in Shire Libraries.	Kay Squibb - Manager Finance & Admin	On Target	50%	Wi-fi established in Broomehill Office & Library, public wi-fi in an area adjacent to the office still to be investigated