



# Ordinary Meeting of Council

## MINUTES

17 November 2016

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## SHIRE OF BROOMEHILL - TAMBELLUP

**Minutes of the Ordinary Meeting of Council of the Shire of Broomehill - Tambellup held in the Tambellup Council Chambers on Thursday 17 November 2016 commencing at 4.20pm.**

### **1. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

<b>Present:</b>	Cr GM Sheridan	President
	Cr SJF Thompson	Deputy President
	Cr MR Batchelor	
	Cr TW Prout	
	Cr MC Paganoni	
	Cr CL Dennis	
	Cr ME White	
	KB Williams	Chief Executive Officer (CEO)
	GC Brigg	Manager of Works
	LK Cristinelli	Governance and Executive Assistant

**Apologies:** Nil

**Leave of Absence:** Nil

### **2. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

2.1 The President welcomed Councillors and Staff and declared the meeting open at 4.20pm.

### **3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

### **4. PUBLIC QUESTION TIME**

Nil

### **5. APPLICATION FOR LEAVE OF ABSENCE**

Nil

### **6. DECLARATION OF INTEREST**

Nil

**7. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**8.1 ORDINARY MEETING OF COUNCIL MINUTES 17 NOVEMBER 2016**

***161101***

***Moved Cr Thompson, seconded Cr Batchelor***

***“That the Minutes of the Ordinary Meeting of Council held on 20 October 2016 be confirmed as a true and accurate record of proceedings.”***

***CARRIED 7/0***

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10. MATTERS FOR DECISION**

**10.01 FINANCIAL STATEMENTS FOR OCTOBER 2016**


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<b>Program:</b>	<b>Other Property and Services</b>
<b>Attachment:</b>	<b>Monthly Financial Statements for October 2016</b>
<b>File Ref:</b>	<b>Nil</b>
<b>Author:</b>	<b>KP O’Neill                      Manager Finance and Assets</b>
<b>Date:</b>	<b>7 November 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Council to consider the monthly financial report for the period ending 31 October 2016.

**Background:** The *Local Government (Financial Management) Regulations 1996* require a statement of financial activity to be prepared each month and prescribe the contents of that report and accompanying documents. The report is to be presented at an ordinary meeting of the Council within 2 months after the end of the month to which the report relates.

Each financial year, Council is required to adopt a percentage or value to be used in the statement of financial activity for reporting material variances. As part of the 2016/17 budget process, Council adopted 10% or \$10,000 as the material variance for reporting purposes for the year.

**Comment:** Capital revenue and expenditure is reported in Note 12, the majority of this expense relates to the construction of the Tambellup Pavilion. The road construction program hasn’t progressed as far along as was anticipated when estimating monthly budgets.

Note 2 in the financial statements reports the material variances shown in the statement of financial activity by reporting program, which is a requirement of the *Local Government (Financial Management) Regulations 1996*.

**Consultation:** Nil

**Statutory Environment:** *Local Government (Financial Management) Regulations 1996*

*34. Financial activity statement report*

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22 (1)(d), for that month in the following detail –*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing –*
  - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*

**Policy Implications:** Nil

**Strategic Implications:** This issue is not dealt with in the Plan

**Asset Management Implications:** There are no implications for the Asset Management Plan.

**Financial Implications:** The report represents the financial position of the Council at the end of the previous month.

**Workforce Plan Implications:** There are no implications for the Workforce Plan.

**Voting Requirements:** Simple Majority

**Council Decision:** *161102*

*Moved Cr Dennis, seconded Cr Prout*

*“That the Financial Statement for the period ending 31 October 2016 be adopted.”*

**CARRIED 7/0**

**Reason For Change to Recommendation:**

**10.02 CREDITORS ACCOUNTS PAID OCTOBER 2016**


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<b>Program:</b>	<b>Other Property and Services</b>	
<b>Attachment:</b>	<b>List of Payments for October 2016</b>	
<b>File Ref:</b>	Nil	
<b>Author:</b>	<b>KP O’Neill</b>	<b>Manager Finance and Assets</b>
<b>Date:</b>	<b>7 November 2016</b>	
<b>Disclosure of Interest:</b>	Nil	

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**Summary:** Council to consider the list of payments made from the Municipal and Trust Funds during October 2016.

**Background:** The *Local Government (Financial Management) Regulations 1996* prescribe that a list of accounts paid under delegated authority by the CEO is to be prepared each month, providing sufficient information to identify the transactions.

The list is to be presented to the Council at the next ordinary meeting after the list is prepared and recorded in the minutes of that meeting.

**Comment:** Summary of payments made for the month:-

Municipal Fund	\$1,040,159.01
Trust Fund	\$301,415.04
Credit Cards	\$2,640.43
<u>Total</u>	<u>\$1,344,214.48</u>

**Consultation:** Nil

**Statutory**

**Environment:** *Local Government (Financial Management) Regulations 1996*

*13. Lists of accounts*

*(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

- (a) the payee’s name;*
- (b) the amount of the payment;*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

**Policy Implications:** Nil

**Strategic**

**Implications:** This issue is not dealt with in the Plan

**Asset Management**

**Implications:** There are no implications for the Asset Management Plan.

**Financial**

**Implications:** Lists the payments made from Municipal and Trust Funds during the previous month.

**Workforce Plan**

**Implications:** There are no implications for the Workforce Plan.

**Voting Requirements:** Simple Majority

**Council Decision:** *161103*

*Moved Cr Paganoni, seconded Cr Batchelor*

*“That the list of accounts paid during October 2016, consisting of:-*

- *Municipal Fund payments totalling \$1,040,159.01 comprising
    - *cheques numbered 3282 to 3305;*
    - *electronic payments numbered EFT8219 to EFT8256, EFT8261 to EFT8295, EFT8299 to EFT8321; and*
    - *direct debits numbered DD4365.1 to DD4365.5, DD4383.1 to DD4383.5;**
  - *Trust Fund payments totalling \$301,415.04 comprising
    - *cheques numbered 440 to 444; and*
    - *electronic payments numbered EFT8257 to EFT8260, EFT8296 to EFT8298, EFT8322 and EFT8324**
  - *Credit Card payments totalling \$2,640.43;*
- be endorsed.”*

*CARRIED 7/0*

**Reason For Change to Recommendation:**



## 10.03 BUDGET AMENDMENT – HOLLAND PARK SHADE STRUCTURE

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<b>Program:</b>	<b>Recreation &amp; Culture</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>ADM0264</b>	
<b>Author:</b>	<b>KP O'Neill</b>	<b>Manager Finance &amp; Assets</b>
<b>Date:</b>	<b>7 November 2016</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council to consider an amendment to the 2016-2017 Budget to accommodate construction of a new shade structure over the Holland Park playground.

**Background:** Council included in its 2016-2017 budget an amount of \$39,500 to replace the damaged shade sails over the playground at Holland Park. An application for funding of \$15,000 from the Stronger Communities Programme has been approved to assist in meeting the cost of this project. The grant funding is not over and above the budgeted expenditure of \$39,500 and forms part of the projected cost.

The design and quote provided when preparing the budget has since been reviewed and unfortunately with a revised design comes a revised price. The revised quote has increased to \$64,500 which includes all materials and installation. This exceeds the total budget allocation by \$25,000.

**Comment:** Council set aside \$25,000 in the budget to install soft fall at the junior playground in Diprose Park. This area is prone to water logging and requires additional works to rectify drainage issues before soft fall can be installed.

It is recommended that Council reallocates the required funding from the amount allocated to install soft fall at Diprose Park to the shade structure at Holland Park. The drainage issues at Diprose Park need to be further investigated and this, along with installation of the soft fall, can be deferred until the 2017-2018 budget. It is proposed that should there be any remaining funds they will be carried over to the soft fall.

**Consultation:** Chief Executive Officer  
Manager Works

**Statutory Environment:** *Local Government Act 1995*  
Local Government (Financial Management) Regulations 1996

**Policy Implications:** There is no policy applicable to this item.

**Strategic Implications:** Councils Community Strategic Plan identifies that sporting and recreation facilities are important gathering points for community activities. Ensuring these facilities are well maintained encourages greater community use and interaction.

**Asset Management**

**Implications:** Construction of a new shade structure will replace an existing asset; however the new structure will be a more cost effective option in the long term as it will require minimal maintenance annually and have a much longer life span.

**Financial**

**Implications:** An amendment is required to the 2016-2017 annual budget to accommodate the increased costs of the shade at Holland Park. Installation of soft fall under the junior playground at Diprose Park will be deferred until the 2017-2018 year.

**Workforce Plan**

**Implications:** There are no implications for the Workforce Plan.

**Voting Requirements:** Absolute Majority

**Council Decision:** *161104*

*Moved Cr Dennis, seconded Cr Thompson*

*“That Council amends the 2016-2017 annual budget by reallocating \$25,000 from installation of the soft fall at the junior playground in Diprose Park to the shade structure at Holland Park.”*

**CARRIED 7/0**  
**By Absolute Majority**

**Reason For Change to Recommendation:**

## 10.04 PLANT REPLACEMENT – 12T SELF PROPELLED VIBRATING DRUM ROLLER SPECIFICATIONS

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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Nil</b>	
<b>File Ref:</b>	<b>PVR1 &amp; ADM0303</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>8 November 2016</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Summary:** Council’s major plant replacement policy includes specifications to be provided to Council for consideration before tendering.

**Background:** Council’s 2016-2017 budget makes provision to replace the current 12 tonne self-propelled vibrating drum roller utilising the preferred supplier service offered by the Western Australian Local Government Association (WALGA) purchasing network.

Council will request quotes from several companies who can supply a roller to suit council’s needs.

Council is still required to go to tender for the disposal of the existing 12T self-propelled vibrating drum roller. The anticipated trade in will exceed the threshold of \$20,000 and Council will be trading it on an item that exceeds the purchase threshold of \$150,000. WALGA also provides a service to advertise and manage the tender process for the trade-in of plant. WALGA will carry out ‘for sale by tender’, while obtaining quotations for the new machine. This minimizes the waiting period if any private buyers are received. Pickles Auctions also provide a service, online auction to sell equipment without the need to relocate equipment.

**Comment:** Council will be seeking quotes for a 15 tonne vibrating drum roller to replace the existing 12 tonne vibrating drum roller.

### **SUPPLY OF ONE (1) NEW 11-13T SELF PROPELLED DRUM ROLLER**

- Total Weight: 11-13 Tonnes
- Power 90 to 115KW
- ROPS/FOPS Air-conditioned cab
- Transmission guard
- Variable vibration frequency
- VPM Gauge
- Compaction metre
- Operator Platform Lift Cylinder
- 12-ply Tires
- Rotating Seat
- Bio Hydraulic Oil Ready
- 12-Volt Outlet
- AM/FM Radio/MP3 player
- Dual roof mounted amber flashing lights controlled within the cabin
- Tinted windows

- Floor mats
- Fire extinguisher fitted
- Lockable external tool box
- Service tool kit including grease gun.
- Complete set of workshop, spare parts and operator manuals
- UHF 40 channel 2 Way Radio and Antenna
- Extended 5 year full machine warranty
- Delivered to Shire of Broomehill Tambellup Shire depot, Bridge Street Tambellup
- Sign writing Shire of Broomehill Tambellup
- State anticipated delivery date

**Training**

- The supplier shall provide instruction/training at the point of delivery:
- Training to workshop personnel on service and maintenance of the unit
- To council operators and workshop staff on all aspects of the operation and field maintenance of the unit

**Consultation:** Manager of Works - Glen Brigg  
Chief Executive Officer – Keith Williams  
Western Stabilizers

**Statutory Environment:** *Local Government Act 1995*  
*Local Government (Functions and General) Regulations 1996*

**Policy Implications:** Policy 4.6 –Replacement of Plant and Vehicles

**Strategic Implications:** The Strategic Community Plan includes and aspiration of “Living in a Safe Community”. Road safety is referenced and appropriate equipment is an important tool for Council to deliver on this aspiration.

**Asset Management Implications:** The new roller will be taken up into the Asset Management Plan (AMP) and the trade will be removed. The changeover of the roller is in keeping with the Plant Replacement Program and the intent of the AMP.

**Financial Implications:** Councils 2016-2017 budget includes a provision for the changeover of the 12T self-propelled vibrating roller. Funds are to come from the Plant Replacement Reserve.

**Workforce Plan Implications:** There are no workforce plan implications

**Voting Requirements:** Simple Majority

**Council Decision:**        **161105**

*Moved Cr Prout, seconded Cr White*

*“That Council endorses the specifications as presented.”*

**CARRIED 7/0**

**Reason For Change to  
Recommendation:**

**12.01****MAINTENANCE REPORT FOR NOVEMBER 2016**


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**Program:** Transport  
**Attachment:** Nil  
**File Ref:** Nil  
**Author:** GC Brigg Manager of Works  
**Date:** 11 November 2016  
**Disclosure of Interest:** Nil

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Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
0TA	Toyota Prado			2016	2016	1 yr / 15,000km	
1TA	Toyota Hilux			2016	2016	1 yr / 30,000 kms	
BH00	Toyota Hilux Dual Cab	7,576	10,000	2016	2016	1 yr / 30,000 kms	
BH000	Holden Captiva			2016	2016	1yr / 25,000 km	
BH001	CAT Vibe Roller	3,195	3,500	2009		8 yrs / 8000 hrs	
BH002	ISUZU Flatbed Truck	3,603	5,000	2016	2016	7 yrs / 250,000km	
BH003	Toyota Landcruiser GXL Dual Cab	10,709	10,000	2016	2016	1 yr / 30,000 km	
BH004	CAT 12M Grader	7,109	7,500	2250	2009	8 yrs / 8,000 hrs	
BH005	Cat multi tyre Roller	4,356	4,500	2011	2011	8 yrs / 8000 hrs	
BH006	CAT 12M	4,153	4,500	2012	2012	8 yrs / 8,000 hrs	
BH007	Toro mower	255	300	2016	2016	5 yrs / 5,000 hrs	
BH009	Colorado 4x4 Tray Back	8,833	15,000	2015	2015	1 yr /30,000 km	
BH012	Isuzu Fire Truck						
BH013	Cat 444F Backhoe	1,456	1500	2013	2013	10 yrs / 8,000 hrs	
BH014	Toyota Hilux Ute	3,259	10,000	2016	2016	1 yr / 30,000 km	
BHT84	Toro Groundmaster 3500D mower	356	450	2013	2013		
BHT92	CAT 259B3 Skid Steer	1,184	1500	2012	2013	8 yrs /8,000hrs	
BHT125	Mack Curser 8 Wheel Tipper	90,348	100,000	2013	2013	5 yrs /250,000 km	
BHT1624	Fuel trailer			2015	2016		
BHT1633	Tandem Axle Dolly (Float)	6245		2015	2015		

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
TA001	Toyota Hilux	5,324	10,000	2016	2016	1 yr /30,000 kms	
TA005	Toyota Hilux Tray Top	1,194	1,000	2016	2016	1 yr /30,000 kms	
TA017	Isuzu Tipper	57,099	65,000	2014	2014	5 yrs /200,000 km	
TA052	Colorado 4x4 Tray Back	20,228	30,000	2014	2014	1 yr 30,000 km	
TA06	Jet Patcher Isuzu	135,200	150,000	2007	2010	8 yrs / 8,000 hrs	
TA092	Iveco Strais AD500 8-4	88,608	90,000	2012	2012	5 yrs /250,000 km	
TA18	12M Grader	573	1,000	2016	2016	7 yrs / 8,000 hrs	
TA281	930K Loader	1,857	2,000	2014	2014	8 yrs / 8,000 hrs	
TA386	Isuzu Tipper	46,733	60,000	2012	2012	5 yrs /200,000 km	
TA2251	3 Axle Float Trailer				2009		
1 TIU 961	Papas Tandem Fuel Trailer			2008			
1TMR361	Rockwheeler Side Tipper Trailer	51,121		2012	2012		
1TMR367	Tandem Axle Dolly						
BKTBR	Skid steer Bucket Broom			2013			
1TLT850	Loadstar 8x5 Trailer			2011			
BH2085	Trailer for Pump at Town dam						
BH2098	Boxtop Trailer						
BH2134	Trailer for Mobile Standpipe						
TA2129	Fuel Tanker						
1TCY082	Papas Tandem Fuel Trailer						
1TCY093	Papas Tandem Trailer						
1TIU961	8 x 5 Papas Fuel Trailer						
1TFH594	Loadstar Boxtop Trailer						
1TFC580	Gardeners Boxtop trailer						
1TFD241	Boxtop Trailer for firefighting						
1TJX516	Plant Trailer for Mowers						

Reg No.	Description	Current Kms/Hrs	Next Service Due	Year of Manufacture	Year of Purchase	Changeover	Comments
BHT1624	Fuel Trailer				2016		
1TOI298	Sign Trailer				2015		
Fogger	Fogger						
TSAW	Tree Saw						
STAB	Stabiliser attachment				2014		
CATBR	Caterpillar Broom						
	Cement Mixer						
	Tree Grab						
	Wacker Packer						
	Tambellup Fogger						
	Broomehill Fogger						
1TRR872	Hire Side Tipper Trailer			2016			

*This Report was received by Council*



**12.02 WORKS REPORT FOR NOVEMBER 2016**


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<b>Program:</b>	<b>Transport</b>	
<b>Attachment:</b>	<b>Road Hierarchy – 31 October 2016</b>	
	<b>Under Separate Cover: Plant Hire Rates – 2015-2016</b>	
<b>File Ref:</b>	<b>Nil</b>	
<b>Author:</b>	<b>GC Brigg</b>	<b>Manager of Works</b>
<b>Date:</b>	<b>9 November 2016</b>	
<b>Disclosure of Interest:</b>	<b>Nil</b>	

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**Broomehill**

- Gardeners are busy getting the town tidy now it is drying out. Mowing and weeding are almost up to date.
- Just completed town weed spraying.
- Thinkwater is installing reticulation at the caravan park.
- Thinkwater will be installing the solar pump to Bignell dam next week when it has been delivered.
- The current pipeline from the CBH dam will be utilised to link the new solar pump on Bignell dam to the complex.
- Both solar pumps can't be pumping at the same time as the poly line from CBH to the complex is currently only a 50mm line. The head pressure if both pumps were on at the same time will blow out the poly line if water is forced with the extra pressure. When this line was installed there were no plans for a new dam or pump and the 50mm line was sized to suit one solar pump. Council is applying for funding through the department of water to install a 75mm line from CBH dam to the complex dam.
- There is a white ant infestation around town. Gardeners are working on the issue.
- Oval has been sprayed for broadleaf and Black Beetle.
- The drainage to the oval has been postponed until the next financial year so the full provision can be allocated in the 2017/18 budget to the project. The 2016/17 budget is insufficient to complete the project in 2016/17. Not doing the drainage this year, staff will seek quotes to hollow core the oval and rub sand into the cores. This will leave the oval top dressed as a result which is needed at present.
- Katanning Cherry Pickers have been booked to remove trees around pavilion.

**Tambellup**

- Gardeners are getting on top of grass and weeds now it is drying out.
- Oval has been sprayed for broadleaf and Black Beetle.
- Damage by contractors to the irrigation at the oval has been repaired and the oval is being watered from treated water. Preference is to use most of the treated water on the oval within the first couple of months then dam water flushes out the sediments later in the watering season.
- Western Power issued a tree pruning schedule for trees under power lines. Katanning Cherry Pickers will carry out the work while removing trees at the Broomehill pavilion.
- Driveways are complete on Taylor Street where new kerbing was placed.
- There is still a section to be sealed on Taylor Street. This will be sprayed on the next visit by the bitumen contractor at the end of the month.
- Maintenance crew are getting the car park ready to seal at the back of the office.
- Carport has been designed and seeking quotes in kit form.

## Roads

- Construction crew delayed working on Punchmirup North Road. Still 1km to be gravel sheeted.
- Trucks and dogs are currently working in the Gnowangerup Shire. This work has been extended. They are required for another 2 weeks.
- Some of the construction crew are getting many other jobs completed before the stabilizing and sealing starts.
- Aggregate delivered has been pre-coated. Pipes for culvert replacement on Pallinup South Road are being picked up and delivered.
- The construction grader and roller have been working on bitumen road edges in preparation for the harvest period.
- Nardlah Road is ready for stabilizing on the 15<sup>th</sup> of November.
- Sealing is booked for Nardlah Road on the 28<sup>th</sup>/29<sup>th</sup> November.
- Trucks and dogs won't be needed over the 2 weeks while crews are stabilizing and sealing. Use of the trucks in Gnowangerup is more beneficial for council. They would normally sit in the depot when stabilizing and sealing is being done.
- Maintenance graders are working in the south east of the shire. Toolbrunup Road bitumen edges are complete.
- Flood damage crew are working on Hassel Road. Work on this road will continue over the next few weeks.
- The Jetpatcher is currently working on the bitumen network.
- Maintenance crew have been working on driveways and the office car park.

## Plant

- The Manager of Works ute will be changed over next week.
- Toyota Landcruiser dual cab will be changed over at the end of December.
- The Tambellup gardeners ute is still on order; it was ordered a couple of months ago.
- Mechanic has been away for the last 3 weeks. There is no update to the work shop repairs as a result.
- Allroads have started building the tipping body for the new Kenworth. Around 50% complete.
- A new thermal fogging machine has been ordered. These units are high maintenance machines and become an issue when ageing.
- Spread sheet on core equipment running costs for the 2015/16 financial year is provided for council's information. The blue column on the left is the resulting hourly rate with all costs including depreciation included. There has been a lot of work over the years streamlining plant, matching operators, financials and productivity coupled with asset management capabilities. When first starting for the newly amalgamated Shire of Broomehill-Tambellup all plant was doubled. The shire owned 4, 6 x 4 trucks, 4 graders, 2 loaders, 2 vibrating rollers, 2 multi tyre rollers, 2 backhoes etc. Council had 17 pieces of main plant and only 10 operators. Productivity was low with 4 graders achieving an average of 2,400 hours, 4, 6 x 4 trucks averaging below 2,000 hours. Council now runs 3 graders with almost 3,400 hours productivity and increased capabilities with bigger grades and reduced costs. The shire now has two 8 x 4 trucks and 2 quad dogs reducing running costs and increasing capabilities from 28,000 cubic meters to 50,000 cubic metres per year. Over the last 7 years council has focused on getting all areas of plant right and is now seeing the benefit from careful planning. The latest report shows that council has increased hours across all plant from averaging between 11,000-12,000 total hours to over 16,000 hours across all plant in 2015/16. Giving council a productivity lift of 25%.

It continues to reduce total plant running cost each year against the trend of normally increasing each year, even with a 25% increase in productivity. Points of interest in this plant report show council has made some good sound decisions.

1. The Iveco truck did 164 hours less than the Mack truck.
2. The Mack truck used \$7,000 more fuel than the Iveco due to pulling the dog at all times (Iveco had no dog all year).
3. The Iveco truck still cost \$18,000 more to run in 2015/16 than the Mack truck even though it used \$7,000 more fuel.
4. In 2014/15 it was around the same operating cost difference between these trucks.
5. The Iveco cost \$36,000 over the last 2 years to operate with less productivity (no dog) than the Mack.
6. 12M graders are saving around \$25,000 per year over the 12H graders with higher productivity and capabilities. They are a bigger more powerful machine.
7. Loader running costs have been reduced by \$16,000 per year on the previous Volvo loader.
8. The Jetpatcher is the only issue for council at present. The main reason is the amount of hours completed in the last financial year. It carries \$17,000 depreciation each year and extra maintenance on low utilization for 2015/16 (only). In 2014/15 total hire out hours was higher and was spread over more operating hours, reducing the hourly rate. More hiring out will help the bottom line, but the unit is ageing with increasing mechanical issues. They are a high maintenance machine.

***This Report was received by Council***

**12.03 BUILDING SURVEYORS REPORT FOR OCTOBER 2016**


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<b>Program:</b>	<b>Economic Services</b>
<b>Attachment:</b>	<b>BSR Report and Activity Statement</b>
<b>File Ref:</b>	<b>ADM0258</b>
<b>Author:</b>	<b>D Baxter Building Surveyor</b>
<b>Date:</b>	<b>1 November 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Attached are the BSR Report and the Activity Statement for the month of October 2016 that has been sent to all the relevant authorities required by legislation.

**Background:** This report advises of the building approvals and the activity of the Building Surveyor for the month of October 2016.

**Comment:** This report confirms the activity of the Building Surveyor.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Strategic Implications:** This issue is not dealt with in the Plan

**Asset Management Implications:** There are no Asset Management Implications

**Financial Implications:** This issue has no financial implications for Council

**Workforce Plan Implications:** There are no Workforce Plan Implications

**Voting Requirements:** Nil

**Officer Recommendation:** *“No recommendation required – Councillor information only”*

*This Report was received by Council*

**Reason For Change to Recommendation:**

**12.04 BUILDING MAINTENANCE PROGRAM**


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<b>Program:</b>	<b>Various</b>
<b>Attachment:</b>	<b>Building Maintenance Program Report to 2 November 2016</b>
<b>File Ref:</b>	<b>Nil</b>
<b>Author:</b>	<b>JA Stewart                      Manager Corporate Services</b>
<b>Date:</b>	<b>2 November 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Report on the Building Maintenance Program for 2016-17 to 2 November 2016.

**Background:** Nil

**Comment:** The Building Maintenance Program Report is updated to 2 November 2016 and presented for Council's information, comment and/or discussion, if required.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Strategic Implications:** This issue is not dealt with in the Plan

**Asset Management Implications:** The Building Maintenance and Capital Works Program is an integral part of Council's Asset Management Plan allowing Council to provide and maintain necessary building infrastructure to cater for community needs in a timely and cost efficient manner.

**Financial Implications:** Council's Long Term Financial Plan includes provision for building maintenance and capital works costs. Provision was made in the 2016-17 budget or, if unbudgeted expenditure, by Council resolution since, to meet the costs within the attached Report.

**Workforce Plan Implications:** The coordination of this work falls within the scope of the Manager Corporate Services' role; the execution of the work has minimal impact on the current Workforce Plan due to the majority of work being conducted by external contractors.

**Voting Requirements:** Nil

**Officer Recommendation:** *"No recommendation required – Councillor information only"*  
*This Report was received by Council*

**Reason For Change to Recommendation:**

**12.05 LIBRARY REPORT – OCTOBER 2016**


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<b>Program:</b>	<b>Recreation &amp; Culture</b>
<b>Attachment:</b>	<b>Library Report – October 2016</b>
<b>File Ref:</b>	<b>ADM0097</b>
<b>Author:</b>	<b>S Beaton                      Library Officers</b> <b>S Reed</b>
<b>Date:</b>	<b>8 November 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**Summary:** Attached is a Library Report prepared by Library Officers Sheree Beaton for the Tambellup Library and Siegrid Reed for the Broomehill Library, outlining the activities of both Broomehill and Tambellup libraries within each town.

**Background:** This report outlines the activities of both Broomehill and Tambellup libraries for the month of October 2016.

**Comment:** For Council information.

**Consultation:** Nil

**Statutory Environment:** Nil

**Policy Implications:** Nil

**Strategic Implications:** This issue is not dealt with in the Plan

**Asset Management Implications:** There are no Asset Management Implications

**Financial Implications:** This issue has no financial implications for Council

**Workforce Plan Implications:** There are no Workforce Plan Implications

**Voting Requirements:** Nil

**Officer Recommendation:** *“No recommendation required – Councillor information only”*

*This Report was received by Council*

**Reason For Change to Recommendation:**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COUNCIL**

**Identity Cards for Bushfire Volunteers**

*161106*

*Moved Cr Dennis, seconded Cr Paganoni*

*“That Council rescind resolution 160912 as it considers that volunteer identification cards are unnecessary.”*

***CARRIED 7/0  
By Absolute Majority***

**14. DATE OF NEXT MEETING**

15 December 2016

**15. CLOSURE**

There being no further business the President thanked Councillors and Staff for their attendance and declared the meeting closed at 5.29pm.