

MINUTES

Special Council Meeting

28 June 2024

SHIRE OF BROOMEHILL-TAMBELLUP NOTICE OF MEETING

A Special Meeting of the Council of the Shire of Broomehill-Tambellup was held in the Tambellup Council Chambers 46-48 Norrish Street, Tambellup on 28 June 2024 commencing at 9.00am.

Karen Callaghan Chief Executive Officer

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Strategic Community Plan 2023-2033

'People Power'

Community Vision a region driven by community spirit Broomehill-Tambellup Broomehill-Tambellup Broomehill-Tambellup Lifestyle **SoBT Shire Support Economy** By Dec 2026 we have; By Dec 2026 we have; By Dec 2026 we have; 1. A Distinct BT Brand 4. Versatile 7. Celebrated Natural 10. Grown Shire 1.1 BT identity Accommodation **Environments** Leadership 1.2 BT brand spotlight 4.1 Broomehill short-stay 7.1 Gordon River advancement 10.1 SoBT community 1.3 BT storytelling and accommodation renewal 7.2 Indigenous significance sites engagement program communications 4.2 Tambellup short-stay 7.3 Boot Rock Reserve 10.2 SoBT community training 1.4 BT piggy-back brand accommodation development 7.4 Tambellup Water Reserve and development 4.3 BT quality house and land 10.3 SoBT contribution to options environment 4.4 BT accommodation-of-the-10.4 SoBT workforce future project development 2. A United Community **Enjoyed Built** 2.1 BT well-being and safety **Environments** 2.2 BT volunteering 8.1.Broomehill Heritage Precinct 2.3 BT community creativity 11. Delivered Shire Trust renewal 5. Healthy Existing 8.2 Tambellup Railway Precinct and Performance **Businesses** 11.1 SoBT monitoring and development 5.1 BT telecommunications 8.3 Tambellup Civic and reporting 5.2 BT BEC activation 11.2 SoBT financial sharing Community Precinct 5.3 BT business support 3. An Appreciated 11.3 SoBT workforce satisfaction exploration 5.4 T school maximisation Culture 11.4 SoBT community revenue 3.1 BT community reconciliation 3.2 BT history appreciation 3.3 BT 'Open to All' campaign 9. Unique BT Interactions 3.4 'Colour BT' 6. Attracted New 9.1 Anytime trails and adventure 12. Collected Region-3.5 BT recreation Businesses 9.2 Anytime gardens, parks and wide Knowledge 6.1 BT trade incentive play 12.1 SoBT community data 9.3 Community shared 6.2 BT Noongar business 12.2 SoBT Shire data experiences development 12.3 SoBT celebrating 6.3 BT visitation stopover milestones services 12.4 SoBT digital literacy 6.4 BT new business

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Minutes of the Special Council Meeting held on 28 June 2024 in the Tambellup Council Chambers, 46-48 Norrish Street, Tambellup.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member, Cr White, declared the meeting open at 9.02am.

2. ATTENDANCE

Councillors

Cr ME White

Cr DT Barritt

Cr CJ Letter

Cr JL Wills

Cr SH Penny

Cr SJ Robinson

Staff

KP Callaghan Chief Executive Officer

KP Squibb Manager of Finance & Administration

P Vlahov Manager of Works

PA Hull Strategic Support & Projects Officer

Apologies

Leave of Absence

Cr CM Dewar

3. DISCLOSURE OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

6. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PRODECURAL MOTION

Moved Cr Barritt, seconded Cr Letter that in accordance with Section 5.23(2) of the *Local Government Act 1995* the meeting is closed at 9.04am to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;

CARRIED 6/0 For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills Motion No. 078/24

6.1 CONFIDENTIAL: TAMBELLUP CARAVAN PARK – ASSESSMENT OF QUOTES FOR SUPPLY OF CABINS

ATTACHMENT(S)	6.1.1 Tambellup Caravan Park Cabins – Quote
	Assessment
	6.1.2 Quote – Aussie Bush Cabins
	6.1.3 Quote – Modular WA
	6.1.4 Quote – Fox Modular
FILE NO	ADM0588
AUTHOR	Pam Hull, Strategic Support & Projects Officer
DATE	25 June 2024
DISCLOSURE OF INTEREST	Nil

STRATEGIC IMPLICATIONS				
Strategic Community Plan	Corporate Business Plan			
2023-2033	2023 -2027			
Community Outcomes	Corporate Actions			
Key Pillar: Broomehill-Tambellup Economy				
4.2 Tambellup short-stay	4.2.2 Tambellup Caravan Park –			
accommodation development	Construction of Stage 1(a) (civil & site			
This is the Shire developing the Tambellup	works for all of stage 1, install of one or			
Caravan Park and creating cabin style	two cabins, move RV Rest Stop to old			
accommodation for workers and visitors.	bowling green site.)			
This also requires exploring further RV and	4.2.3 Tambellup Caravan Park –			
camping options.	Construction of Stage 1(b) (Installation			
	of additional accommodation units to			
	concept plan)			

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Penny, seconded Cr Letter that the Council accepts the quote from Modular WA of \$494,118 excluding GST for the supply and installation of three one-bedroom self-contained cabins at the Tambellup Caravan Park.

CARRIED 6/0

For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills Motion No 079/24

PRODECURAL MOTION

Moved Cr Letter, seconded Cr Wills that the Council re-opens the meeting to members of the public at 9.17am.

CARRIED 6/0

For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills Motion No 080/24

7. CLOSURE

There being no further business to discuss, the Presiding Member, Cr White declared the meeting closed at 9.18am.