



MINUTES

Special Council Meeting

28 June 2024

**SHIRE OF BROOMEHILL-TAMBELLUP
NOTICE OF MEETING**

**A Special Meeting of the Council of the Shire of Broomehill-Tambellup was held
in the Tambellup Council Chambers 46-48 Norrish Street, Tambellup
on 28 June 2024 commencing at 9.00am.**



**Karen Callaghan
Chief Executive Officer**

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Strategic Community Plan 2023-2033

'People Power'



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**Minutes of the Special Council Meeting held on 28 June 2024
in the Tambellup Council Chambers, 46-48 Norrish Street, Tambellup.**

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member, Cr White, declared the meeting open at 9.02am.

2. ATTENDANCE

Councillors

Cr ME White

Cr DT Barritt

Cr CJ Letter

Cr JL Wills

Cr SH Penny

Cr SJ Robinson

Staff

KP Callaghan

Chief Executive Officer

KP Squibb

Manager of Finance & Administration

P Vlahov

Manager of Works

PA Hull

Strategic Support & Projects Officer

Apologies

Leave of Absence

Cr CM Dewar

3. DISCLOSURE OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

6. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PRODECURAL MOTION

Moved Cr Barritt, seconded Cr Letter that in accordance with Section 5.23(2) of the *Local Government Act 1995* the meeting is closed at 9.04am to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;

CARRIED 6/0

For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills
Motion No. 078/24

6.1 **CONFIDENTIAL:** TAMBELLUP CARAVAN PARK – ASSESSMENT OF QUOTES FOR SUPPLY OF CABINS

| | |
|------------------------|---|
| ATTACHMENT(S) | 6.1.1 Tambellup Caravan Park Cabins – Quote Assessment 6.1.2 Quote – Aussie Bush Cabins 6.1.3 Quote – Modular WA 6.1.4 Quote – Fox Modular |
| FILE NO | ADM0588 |
| AUTHOR | Pam Hull, Strategic Support & Projects Officer |
| DATE | 25 June 2024 |
| DISCLOSURE OF INTEREST | Nil |

| STRATEGIC IMPLICATIONS | |
|--|--|
| Strategic Community Plan 2023-2033 | Corporate Business Plan 2023 -2027 |
| Community Outcomes | Corporate Actions |
| Key Pillar: Broomehill-Tambellup Economy | |
| <p>4.2 Tambellup short-stay accommodation development This is the Shire developing the Tambellup Caravan Park and creating cabin style accommodation for workers and visitors. This also requires exploring further RV and camping options.</p> | <p>4.2.2 Tambellup Caravan Park – Construction of Stage 1(a) (civil & site works for all of stage 1, install of one or two cabins, move RV Rest Stop to old bowling green site.)</p> <p>4.2.3 Tambellup Caravan Park – Construction of Stage 1(b) (Installation of additional accommodation units to concept plan)</p> |

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Penny, seconded Cr Letter that the Council accepts the quote from Modular WA of \$494,118 excluding GST for the supply and installation of three one-bedroom self-contained cabins at the Tambellup Caravan Park.

CARRIED 6/0

For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills
Motion No 079/24

PRODECURAL MOTION

Moved Cr Letter, seconded Cr Wills that the Council re-opens the meeting to members of the public at 9.17am.

CARRIED 6/0

For: Cr Letter, Cr Robinson, Cr Penny, Cr White, Cr Barrit, Cr Wills
Motion No 080/24

7. CLOSURE

There being no further business to discuss, the Presiding Member, Cr White declared the meeting closed at 9.18am.